DEFENSE INFORMATION SYSTEMS AGENCY
P. O. BOX 549
FORT MEADE, MARYLAND 20755-0549

Open Letter to Defense Information Systems Agency Contractors

SUBJECT: COVID-19 (Coronavirus)

Dear Partners:

Your support to the Defense Information Systems Agency (DISA) mission as a Combat Support Agency is a valued partnership. Our success is intertwined. The outbreak of COVID-19 (Coronavirus) and its impacts are unprecedented in modern history. Together, we can meet these challenges and ensure the warfighter has our unwavering support.

DISA understands the impact of COVID-19 on the world's supply chain and inventory systems, including the strain that it places on assembly, production and delivery lead times due to issues sourcing materials and components from impacted locations, interrupted manufacturing patterns and workplace shutdowns.

In response to the COVID-19 pandemic, DISA worksites may restrict individual access to, or close facilities in order to safeguard the health of government and contractor employees. DISA contracts include an "Alternate Place of Performance - Contingency Only" or similar provision, which allows the Contracting Officer's Representative to require the contractor to work at an alternative approved contractor or government worksite during pandemic conditions.

In accordance with the Centers for Disease Control and Prevention (CDC) guidelines, employees who have symptoms of acute respiratory illness are recommended to stay home and not come to work until they are free of fever (100.4° F [37.8° C] or greater using an oral thermometer), signs of a fever, and any other symptoms for at least 24 hours, without the use of fever-reducing or other symptom-altering medicines (e.g., cough suppressants). The CDC also recommends that individuals who appear to have acute respiratory illness symptoms (e.g., cough, shortness of breath) upon arrival to work or become sick during the day be separated from other employees and sent home immediately. Thus, contractor employees that exhibit symptoms of acute respiratory illness may be required to leave a DISA worksite.

I recommend that contractor personnel with access check the DISA Corporate Management Information System (CMIS) website routinely for key information. The site includes a COR and Contractors section: https://ca.intranet.disa.mil/news/story/COVID-19_updates.html.

Thanks for all you do to support DISA's mission!

Sincerely,

DOUGLAS W. PACKARD
Head of the Contracting Activity